

# Highland City Library Board

## Meeting Minutes

February 24, 2010

### **I. Call to Order**

Roger Dixon called to order the regular meeting of the Library Board at 8:09 pm on Wednesday, February 24, 2010 in the multipurpose room.

### **II. Roll Call**

The following persons were present:

Members:	Roger Dixon	Staff:	Kent Slade
	Scott Smith		Kellie Johnson
	Dee WhitLark		
	Stephanie Jones	Excused:	Stephanie Thacker
	Brenda Holtom		Terri Kent
	Andrea Fuller		Lynn Lonsdale

### **III. Approval of Minutes**

Approval of minutes for November 2009 Library Board Meeting was passed via email and voice vote from the January meeting .

The minutes for the January 2010 Library Board Meeting were called for a vote of approval by Stephanie Jones and seconded by Andrea Fuller. The minutes were approved as submitted.

### **IV. Correspondence, Communications and Public Comments**

Kent briefly reviewed a repeated incident of pornography being viewed on the library computers by a minor. The matter was turned over to the police department as agreed upon by the parent of the minor involved.

Kent informed the board that the State Library wanted updated information on Library Board Members. As it is public information the board decided to only have their names made public.

Kent informed the board that the Humanities Council published pictures of the Highland City Library's Teen Book Club in their annual report.

### **V. Financial Report**

The board wants to make sure that the city is made aware during the budget meeting that the \$15,000 Praxair donation to the library should be part of the Library Foundation account.

### **VI. Chair's Report**

There was nothing to report.

### **VII. Library Director Report**

- a. Kent gave a review of the 2010-2011 Budget showing Library Board Members calculations for a normal budget and calculations including a 10% cut in areas of book purchase, cataloging, etc. This information is for the Library Board to go over and discuss at next month's meeting in time for the April City Council meeting. The board expressed a desire to see a budget that included a 10% increase to show what the library can do with more money.
- b. Kent referred the Library Board to the printouts attached to the agenda outlining the library statistics for the month of January 2010.

- c. The review of the collection development policy was moved to March. Voted on by Stephanie and seconded by Dee and was carried by the board unanimously.
- d. Kent went over plans for National Library Week: New library cards, activities, readings, etc.
- e. Kent reviewed what will be discussed during the March meeting.
  - 1. National Library Week finalized.
  - 2. Final vote on 2010-2011 Budget.
  - 3. Review Collection Development Policy.
  - 4. Review Long Range Plan.
  - 5. Review Mission Statement.

**VII. New Business**

It was decided that Andrea would contact Christine Smith and be a liaison to the Friends of the Library.

**IX. Long Range & Facilities Planning**

The Long Range Plan will be discussed in the March 2010 meeting.

**X. Adjournment**

The meeting was adjourned at 9:50 pm by Roger Dixon.

The March Library Board meeting will be held on Wednesday, March 31, 2010 at 8 pm.